

# Driver accreditation conditions

## Commercial Passenger Vehicle (CPV) and bus

Under section 71 of the *Commercial Passenger Vehicle Industry Act 2017* and section 55K of the *Bus Safety Act 2009* (the Acts), a person may apply to Safe Transport Victoria (ST Vic) for the issue of a driver accreditation within the respective industry the person intends to provide services.

ST Vic may also impose additional conditions on a Driver Accreditation when issuing the accreditation or at any time during the course of the accreditation pursuant to section 77 of the *Commercial Passenger Vehicle Industry Act 2017*, and section 55T of the *Bus Safety Act 2009*.

The holder of this Driver Accreditation must comply with the Conditions of Driver Accreditation provided with this certificate and any other additional conditions imposed by ST Vic.

A copy of the Conditions can also be found at [CPV Drivers | Safe Transport Victoria](#).

These Conditions have been imposed with regard to the public care objective. That is, with the objective that services are provided to persons with safety, comfort, amenity and convenience. Further, that services are provided by drivers in a manner that is not fraudulent or dishonest.

## Duration

Unless suspended or cancelled, this Driver Accreditation remains in force.

## Compliance with legislative requirements

As the driver of a CPV and/or bus, you are required to comply with all requirements relevant to your driver accreditation. This includes complying with any requirements set out in, but not limited to, the following legislation:

- *Road Safety Act 1986*;
- *Transport (Compliance and Miscellaneous) Act 1983*;
- *Commercial Passenger Vehicle Industry Act 2017*;
- *Bus Safety Act 2009*; and
- Regulations made under these Acts.

## Definitions

ST Vic means Safe Transport Victoria, which is the regulator for the purposes of the *Commercial Passenger Vehicle Industry Act 2017* and the *Bus Safety Act 2009*.

Electronic transaction terminal means any electronic terminal or user interface that has been approved by ST Vic to electronically process Multi Purpose Taxi Program (MPTP) transactions.

MPTP is the program administered by ST Vic that provides subsidised CPV transport for persons with a severe and permanent disability.

Smartcard means the MPTP smartcard that drivers use to log on to the approved electronic transaction terminal.

Unbooked CPV service means a CPV service that is provided other than as a result of the provision of a booking service.

Any terms or words defined in the *Commercial Passenger Vehicle Industry Act 2017*, *Bus Safety Act 2009* or in any Regulations under those Acts adopt the same meaning in these Conditions as defined under those Acts or Regulations, unless it would be inappropriate in the relevant context.

## Conditions imposed on your driver accreditation

Your CPV and bus driver accreditation is subject to the following Conditions:

### General requirements

1. You must hold a full and current Victorian driver licence during the period in which you intend to provide CPV and bus services. You must notify ST Vic as soon as reasonably practicable of any change in circumstances relating to this condition.
2. You must be technically competent and sufficiently fit and healthy to drive a CPV and/or bus. You must notify ST Vic within 7 calendar days of any change in circumstances relating to this condition.
3. You are a fit and proper person to provide CPV and/or bus services. You must notify ST Vic of any change in circumstances relating to this condition.
4. You must notify ST Vic of any changes to your contact details and residential address.
5. You must notify ST Vic within 20 business days if you have been charged or found guilty of any criminal offence.
6. You must notify ST Vic within 20 business days if you become subject to reporting obligations imposed under the *Sex Offenders Registration Act 2004*.
7. You must notify ST Vic within 20 business days if you become subject to a supervision order or an interim supervision order within the meaning of the *Serious Offenders Act 2018*.
8. You must notify any vehicle owner, booking service provider and/or accredited bus operator within 5 business days if your driver accreditation is suspended or cancelled.

9. You must produce your driver accreditation certificate when requested by an authorised officer or police officer.
10. You must pay your annual driver accreditation fee by the due date for your driver accreditation to remain current.

## Providing CPV services

11. In providing CPV services to a member of the MPTP, you must process all MPTP transactions in accordance with the requirements outlined in the 'Correct Charging of Fares - Multi Purpose Taxi Program Taxi Card' publication, which is available on the ST Vic website.
12. When providing MPTP services, you must use and be logged into the fare calculation device approved by ST Vic for the correct calculation of fares.
13. When providing unbooked CPV services, you apply the correct fees, tariffs and charges to the fare calculation device.
14. You must not use a CPV that is lawfully able to provide unbooked CPV services, unless you are logged on to the approved MPTP compatible electronic transaction terminal. You must remain logged into the electronic transaction terminal at all times while the CPV is being operated, except in the event of a failure or malfunction of the electronic transaction terminal system.
15. You must log on to the ST Vic approved electronic transaction terminal compatible to process MPTP payments by using only the ST Vic issued smartcard that bears your name, driver licence number and the card number incorporating your driver accreditation number. You must log on at the start of your shift, remain logged on at all times during your shift and log off at the completion of your shift.
16. You must not allow another person to use your smartcard for the purposes described in condition 12.

## Providing services in a Wheelchair Accessible CPV

17. You must not provide Wheelchair Accessible Vehicle (WAV) services unless the condition code 'W' is endorsed on your Driver Accreditation Certificate.
18. If you are 'W' endorsed on your Driver Accreditation Certificate, you must not accept fares or requests for the provision of CPV services from a passenger not in a wheelchair, unless at the time you commence a CPV service:
  - a. You are not providing a CPV service to a passenger in a wheelchair; and
  - b. there are no booking requests from or for a passenger in a wheelchair.
19. If you are driving a WAV, you must ensure that:
  - a. before the hoist is operated, the wheelchair is safely positioned and the brakes have been applied;
  - b. the wheelchair is properly secured to the WAV using at least four tie-down points with approved wheelchair restraints;
  - c. any passenger carried in a wheelchair is properly restrained by the wheelchair occupant restraint fittings attached to or carried within the WAV;
  - d. all unoccupied wheelchairs and mobility scooters carried in the WAV are adequately secured; and
  - e. you do not allow lifting equipment attached to the WAV to be operated by any other person.
20. If you are driving a WAV, you must carry a mobility scooter if:
  - a. it is not more than 1200mm in length and 700mm in width (or if it is larger in size but can be safely carried and adequately secured);
  - b. it has suitable anchor points to enable it to be adequately secured; and
  - c. the combined weight of the mobility scooter and passenger is not greater than 300kgs.
21. You must not provide a CPV service to a passenger who is seated on a mobility scooter while in the WAV.
22. Passengers must not travel whilst in a tilting or reclining mobile chair. In this condition 'tilting or reclining mobile chair' includes high care chairs, high care beds, princess chairs, duchess chairs or tub chairs. Passengers who use tilting or reclining mobile chairs may be transported in a wheelchair or in one of the vehicle's passenger seats. Any tilting or reclining mobile chair must be safely carried and adequately secured.